

PROCEDURES FOR REQUESTING RESCHEDULED MEETINGS OF CREDITORS

To Reschedule a Chapter 13 341(a) Meeting:

Requests to Reschedule Prior to Meeting. Requests to reschedule a meeting of creditors before the assigned meeting must be made with the Chapter 13 Trustee's office, not with the Bankruptcy Court. The request must be made using the form provided and mailed to Annette Crawford, Chapter 13 Trustee, P.O. Box 64686, Baton Rouge, LA 70806 or faxed to 225-928-3237. It should contain the case number, case name, the date of the original meeting and the reason why the debtor cannot attend. The trustee's office will contact the mover with new meeting date. Attorneys must also know that during the original creditor's meeting, Ms. Crawford will orally continue the meeting one week at the same time. Do not file anything with the court. The trustee's office will take care of the rescheduling when she orally continues it. It is the attorney's responsibility to notice the change of the date of the meeting to all creditors on the mailing matrix as soon as possible.

Requests to Reschedule After Meeting. If debtor or counsel fails to attend the meeting of creditors as scheduled, the meeting can be refixed only upon motion filed with the Court, and served upon the trustee and the U.S. Trustee, which shall recite and contain (a) the reasons for the failure to attend the meeting; and (b) if applicable, the debtor's verification for the reasons for failure to attend the meeting.

Request to Reschedule a 341(a) Meeting of Creditors

Attn: Gin Tanner
Annette C. Crawford
Chapter 13 Trustee

Case Name:

Case Number:

I, _____, request to continue the 341(a) meeting currently
scheduled for _____ at _____ A. M., due to _____

_____. Please continue this hearing, one week, for the same time.

I understand that my office has to notice the change of the date of the meeting to all creditors on the mailing matrix as soon as possible, and that there will be no need for notice to the court.

I understand that during the original meeting, Ms. Crawford will orally continue the meeting one week, for the same time, and hence, the Trustee's office will notify the court of the continuance. Since my office has noticed all on the matrix, no one need be present at the original meeting.

**** In instances where Holidays intercede, the meeting will be continued to the next available date. ****